

**River's End Property Owner's Association (REPOA)
Architectural Review Committee (ARC)
Exterior Alteration Application
Seaford, Delaware 19973**

INSTRUCTIONS

1. Please carefully review the REPOA Architectural Guidelines and any applicable covenants prior to the completion and submission the of this form.
2. Describe in full detail your proposed exterior change or modification and/or attach exhibits (sketches, drawings, pictures, and catalog illustrations are acceptable. More involved projects may involve engineering drawings.
3. Specify materials, colors, and dimensions, etc.
4. Show the location of the project on your property with appropriate dimensions.
5. Specify start and completion dates.

Name of Applicant _____

Address of Proposed Change _____

Home Phone _____ Cell Phone _____ Email _____

Description of Change or New Construction

Proposed Start Date _____ Proposed Completion Date _____

1. Nothing herein contained shall violate and of the building and zoning codes of Sussex County Delaware to which the above property may be subject. Further, nothing herein contained shall be construed as a waiver or modification of any said restriction.
2. I understand that building regulations of Sussex County, Delaware may require that I file plans for construction and that I obtain and post a Building Permit.
3. I understand that any construction or exterior alteration undertaken by me, or in my behalf, approval of this application is not allowed. If alterations are made prior to approval, I may be required to return the property to its former condition at my own expense if this application is not approved wholly or in part, and that I may be required to pay all legal expenses occurred.
4. I understand that members of the Architectural Review Committee (ARC) are permitted to enter upon my property at any reasonable time for the purpose inspection the proposed

project, the project in progress and the completed project, and that such entry does not constitute a trespass.

5. I understand the any approval is contingent upon construction or alterations be made in a workmanship manner.
6. I understand that the application process usually takes no longer than 15 days if a "conforming" application is submitted, and that an ARC decision is required on all complete applications within 60 calendar days of receipt of said application by the ARC.
7. I am aware of and understand the Declaration of Covenants, Conditions and Restrictions of the River's End Property Owners Association as they may apply to my application.
8. I understand that the alteration authority granted by the ARC will automatically be revoked if the change and/or modifications has not commenced within 45 days of the jointly approved starting date and/or completed by the date jointly established with the ARC.
9. I am aware that I am libel for any damage to "common property" through my or my contractor's actions. "Common Property" is land owned and which may be maintained by REPOA. For instance, should my contractor drive across "common property" to access the site and leave undesirable ruts or damage in the grass, or destroy plantings or landscape features, I will be responsible for returning the "common property" to its previous condition. The same will apply to the damage of any sprinkler system components, be they "common property" or my own property. The acceptable "previous condition" will be determined by the ARC.

Applicant's signature _____ **Date** _____

Committee Recommendation:

_____ **Approved** _____ **Approved with modifications** _____ **Denied**

ARC Chairperson's Signature _____ **Date:** _____

2nd Member's Signature _____ **Date:** _____

Notes:

If the applicant disagrees with the decision of the ARC, an appeal may be made to the REPOA officers' group.

Please return this form to the REPOA Mailbox